



Oxford Preparatory School

www.oxfordprep.org

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6041 Landis Rd.

Oxford, NC 27565

Nurturing Potential - Inspiring Excellence-Developing Leaders

Board of Directors Meeting Agenda

April 10th, 2025 – 7:00 P.M. Oxford Preparatory School – Lower School Conference Room and Conference Call

1. Call to order

2. **Reading of Mission Statement** – “Oxford Preparatory School's purpose is to graduate future leaders who have completed a rigorous curriculum, performed community service, and developed an appreciation of the arts in preparation for the challenges of the college of their choice. With support from our diverse community, we will cultivate intellectual curiosity in well-rounded students by engaging in critical thinking and experiential learning.”

3. Minutes

- a. Approval of the minutes from the March 6th regular meeting and April 1st agenda meeting (Attached and Forthcoming)

4. Presentation

5. Board Policy Review and Training

- a. Discussion of Indicator 7 Reading – Fiscal Vitality
b. Assignment of Indicator 8 Reading – Clean, Safe, Secure, and Adequate Facilities

6. Public Comments

- a. Those who signed up in advance according to Board policy may speak for up to 5 minutes.

7. Officer Reports

- a. Enrollment Update
- i. 2024 – 2025 Enrollment – 852 (As of 4/1/25)
 - ii. 2025 – 2026 Open Enrollment
 - 1. 104 Selected – Confirmed
 - 2. 434 waitlisted (As of 4/1/25) – Largest waitlists in Kindergarten (91), 6th Grade (61), and 2nd Grade (40)
- b. Academic Report
- i. Lower School Report – MaryAnn Crews (Attached)
 - ii. Upper School Report – Ashley Barnette (Attached)
 - iii. Student Board Member Report – Kianna Evans (Attached)

c. **Financial Report**

- i. Financial Statement from Acadia NorthStar and bank statement (Attached)
- ii. Draft 990 Tax submission (2023) pending review by OPS Board Treasurer, as of 2/5/25
- iii. Consideration of 2024 – 2025 Budget Amendment (Attached)
- iv. Draft 2025 – 2026 Budget for Review (Forthcoming)
- v. Griffinscape 2025 Recap and Staff Survey Results (Attached)
- vi. OPS Annual Staff Survey (Attached)

8. Unfinished Business

9. New Business

- a. Review and consideration of the committee-selected RFP submitted for School Photography Services (Attached)
- b. Review and consideration of procedures for hiring athletic coaches

10. Call to Closed Session (§ 143-318.11. - #1 & 6)

11. Return to Open Session

- a. Consideration of Candidate(s) for Employment

12. Announcements

- a. **Friday 4/11** – Career Day (Lower School) 9:00 A.M. – 12:00 P.M. and Griffins Grace Notes to perform at SGHS
- b. **Saturday 4/12** – Junior/Senior Prom at the Barn at Vino 8:00 – 11:00 P.M.
- c. **Monday 4/14** – Spring Break Begins
- d. **Tuesday 4/22** – Granville Education Foundation Arts in Bloom Art Auction/Gala 4:00 – 8:00 P.M. at Verdigris Restaurant and Senior Capping and Awards Dinner at 5:30 P.M.
- e. **Thursday 4/24** – Honors Theatre Play Opens
- f. **Friday 4/25** – Spring Sports Pep Rally and Early Release for Staff Development
- g. **Monday 4/28** – Charlotte College Trip Departs
- h. **Tuesday 4/29** – Charlotte College Trip Returns and OPS Board Agenda Meeting at 7:00 P.M.
- i. **Wednesday 4/30** – Mrs. Westbrook Upper School Field Trip to D.C.
- j. **Thursday 5/1** – Lower School Art Show 5:00 – 8:00 P.M.
- k. **Friday 5/2** – Concert Choir Competition Field trip to Busch Gardens
- l. **Monday 5/5** – Service Hours Due for Seniors
- m. **Tuesday 5/6** – Music Boosters Meeting at 6:00 P.M. and Upper School Talent and Art Show at 6:30 P.M.
- n. **Wednesday 5/7** – 1st Grade Concert at 7:00 P.M.
- o. **Thursday 5/8** – Board of Directors Meeting at 7:00 P.M. and 4th Grade Concert at 7:00 P.M.